

THE HAVEN BOARD OF DIRECTORS MEETING
Minutes
February 22, 2022, 4:00 p.m.
via ZOOM

Board members present: Colette Barajas, Jean Gadea, Phyllis Howell, Barbara Sattler, Vanessa Seaney, Tara Radke, Jacquie Wohl, Fran Moore

Staff members present: Frank Pallavicini, Aimee Graves, Jody Little, Cynthia Duncan, Jon Wood, Allison La Croix, Kristin Lindberg, Lalita Arnold, Ann Thomas, Julie Mairs

Guests: India Davis

Meeting was called to order at 4:09pm

Introduction of new prospective Board Member- India Davis

Discussion: India was previously on The Haven Board of Directors. She previously worked for the Sheriff's Office as the Bureau Chief at the jail. She currently work at New York Life. All staff and board members introduced themselves.

Education minute: New SABG grant

Discussion: The Haven received this grant and have between now and September 30, 2022 to spend up to \$400,000. This is a reimbursement grant so the funds have to be spent first and then we'll receive the money back. We are looking to hire 5 outreach staff, part time workforce development coordinator in addition to numerous improvements at residential. The improvements including remodeling the accu-detox room to add beds, removing the kitchens from hours 2,3 and 4 and adding more beds.

Staff appreciation – Ann Thomas

Discussion: Ann is a residential technician. Ann is a strong role model for our clients and staff. Ann goes above and beyond, is dependable and eager to learn. The board recognizes Ann for her commitment to The Haven.

Friday, February 25th is Margaret's last day. We will organize a lunch and zoom for all staff to attend to say their good-byes.

Consent Agenda –

1. Minutes from January 25, 2022 board meeting
2. Executive Director's report

Discussion: Motion to approve by Tara. Second by Fran. Net loss for January was favorable since we lost \$28,000 less than expected. It was also the same for December. We've had a decrease in clients at residential due to holding beds for Covid quarantine. November had no admits in residential because of Covid and we are seeing the effects in IOP at this time. Also, PTO sick time was billed in January which had an effect on the financials.

All in favor to approve consent agenda.

Committee Reports

Finance – reviewed income statement and budget vs. actuals. Saw favorable variances in January. Currently we have 288 days cash on hand which is up from December. YTD has been significantly positive.

Development – Suzi, Aimee and Julie met last week. Suzi provided her timelines for events that happen throughout the year. Development committee is meeting on February 23rd due to the holiday.

Foundation - all paperwork was submitted to the AZ Corporation Commission. Need to recruit a few more members before the first meeting. IRS1023 application is in process. The by-laws need to be updated. Will be meeting with the lawyer.

Personnel – the meeting will be held February 28th. Question was asked how we provide services to transgender women. We are more inclusive and change our language. We accept anyone who identifies as a women, non-binary and gender fluid as well.

Board calendar (Jeanie) – developing a calendar that includes everything that needs to be addressed throughout the year, for example, board recruiting, budget, retreat/strategic planning. Calendar will be sent out when it is completed.

Information, Discussion and Action Item

Tour of Haven - board members are asking to tour The Haven. Will set up bi-monthly tours. Looking to have the first tour at the end of March.

Recruit new board members – Michael Drake resigned from the board. Aimee will be meeting with him to discuss his return. May want to put prospective board members on committees first. Barbara and Aimee will discuss further.

Dates to remember

- Next Board Meeting– March 22, 2021, 4:00pm
- Governance meeting - March 2, 2022, 12:15pm via zoom
- Chrysalis Luncheon - date not confirmed yet

Meeting adjourned at 5:05pm