

THE HAVEN BOARD OF DIRECTORS MEETING
AGENDA – January 25, 2022, 4:00 p.m.
via ZOOM

Board Members present: Colette Barajas, Barbara Sattler, Jeannie Gadea, Jacquie Wohl, Phyllis Howell, Frank Moore, Vanessa Seaney, Tara Radke

Board Members absent: Michael Drake

Staff Members present: Margaret Higgins, Kristin Lindberg, Cynthia Duncan, Frank Pallavicini, Jody Little, Jon Wood, Allison La Croix, Aimee Graves, Julie Mairs

Meeting was called to order at 3:35pm

Introduction of board members and staff to Aimee Graves, new Executive Director of The Haven

Election of Officers

Discussion: No discussion

Staff appreciation – Tamara Leeper, Nurse

Discussion: Tamara enjoys working with the women and seeing the significant changes they go through during their time at The Haven. Since Tamara has started she has really “professionalized” us by cleaning up policies, her organization skills, educating staff/clients and the structure she has brought. She is a Tour de Force and a crucial member of our team. The board acknowledges Tamara’s contribution to The Haven.

Consent Agenda –

1. Minutes from November 2021 board meeting
2. Minutes from January 4, 2022 Special board meeting
3. Executive Director’s report

Discussion: Motion to approve by Tara and 2nd by Tara. Update regarding CARF survey. It has been postponed to April or May 2022 due to CARF is behind in scheduling. OP groups have increased to 179 groups since Executive Director’s report was published. No additional discussion. All in favor to approve consent agenda.

Committee Reports

Finance – reviewed income statement and budget vs. actuals. Only about a 9k loss in December which was less than the 40k loss which was budgeted for. Days cash on hand is holding steady.

Development – committee hasn’t met yet at the time of this meeting. They are scheduled to meet on January 31st. On the agenda is the Chrysalis luncheon and other various fundraising activities.

Personnel – will be reviewing alternate dates for the meeting since not a lot of attendance. Jon will work with members for a new date. Additional conversations included hiring, Covid and performance evaluations. The committee will review the performance evaluation process. It is currently 10 pages long and too daunting.

Foundation – there have been no updates regarding the Foundation. The Governance committee will discuss during their next meeting.

Information, Discussion and Action Items

New Executive Director - Aimee Graves. Margaret, Aimee and Jennie met. Aimee will start on February 1, 2022. There will be a crossover period with Margaret through February 25, 2022. A letter will be going out to all donors and partners introducing Aimee.

Tour of Haven – Tours will be scheduled for board members so they can see the facilities. Ideally groups of two would be perfect. Allison and Jody will work together in conjunction with Julie to schedule the tours.

New business

Recruiting board members - would like to recruit 2-3 more board members. Would like to have board members with HR, PD or TFD experience.

Dates to remember

- Next Board Meeting– February 22, 2022, 4:00 P.M
- Governance meeting - February 2, 2022, 8:00 a.m. via zoom
- Chrysalis Luncheon - date not confirmed yet

Meeting adjourned at 4:30pm