

THE HAVEN BOARD OF DIRECTORS MEETING
Minutes – July 26, 2022, 4:00 pm
via ZOOM

Board Members Present: Colette Barajas, Fran Moore, Jacquie Wohl, Barbara Sattler, Tara Radke, Jeannie Gadea, Phyllis Howell

Board Members Absent: India Davis, Vanessa Seaney

Staff Members Present: Frank Pallavicini, Aimee Graves, Kristin Lindberg, Emilia Honkasaari, Kathy McDow, Cynthia Duncan, Allison La Croix, Julie Mairs

Guests: Patti Caldwell, Jack Roberts, Kendis Muscheid

Meeting called to order at 4:03pm

Staff appreciation – DeAnna Weaver, Recovery Coach

Discussion: No discussion. Staff member was unable to attend.

Education minute: Naloxone Education

Discussion: link was sent to all attendees to review on their own time

Consent Agenda –

1. Minutes from June 28, 2022
2. Executive Director's report

Motion by Jacquie to approve. Second by Phyllis. No Discussion. Unanimous approval.

Committee Reports

Finance - Reviewed financial report. June's revenue is more than budget by approximately \$119,000. Year to date budget is over approximately \$297,000. June's expenses are more than budget by approximately \$111,000. Year to date expenses are over budget by approximately \$42,000. June's operating surplus was \$22,000 which was a favorable variance of \$7,705. Net accounts receivable of \$596,000 aged 90 days or less. The duplex at residential opened again the end of June and since then the average daily census has been at 45. Unfortunately staffing shortages in OP have presented income challenges since April.

Personnel – There was no personnel committee meeting held in July.

Development - Chrysalis has been postponed until March or April 2023. Tohono Chul is still the 1st option to hold the luncheon but we will continue to look at other venues as the time gets closer. Arizona Inn is still not scheduling events for the foreseeable future. Talked about the marketing/branding guide, web page and communications strategies – how do we reach our target audience. We also want to increase volunteer opportunities are will be working on a plan for that.

Foundation – This will be rolled into the presentation by Jack and Kendis.

Information, Discussion and Action Item

Budget – No discussion

Foundation - Presentation by Jack Roberts and Kendis Muscheid – refer to presentation report

Board Retreat – What is the level of interest to have a board retreat? One was held a couple of years ago and it was very beneficial. Possibly have one in October in place of the board meeting, approximately 4-7:30pm. Jeannie will host at her house. Julie and Jeannie will work together to facilitate and plan.

Dates to remember

- Next Board Meeting - August 23, 4pm
- Governance meeting - August 10, 12:15pm
- Tour of facility - August 19, 2022
- Development Committee Meeting – August 15, 12pm
- Personnel Committee Meeting – August 22, 12pm
- Finance Committee Meeting – August 22, 4pm
- Tour de Tucson - November 19, 2022

Meeting was adjourned at 5:32pm