

THE HAVEN BOARD OF DIRECTORS MEETING
Minutes – NOVEMBER 29, 2022, 4:00 p.m.
via ZOOM

Board members present: Phyllis Howell, Fran Moore, Rebecca Smith, Jeannie Gadea, Barbara Sattler, Jacquie Wohl, Vanessa Seaney

Board members absent: Fran Moore, India Davis

Staff members present: Lalita Arnold, Cynthia Duncan, Ryan Olson, Emilia Honkasaari, Kristin Lindberg, Aimee Graves, Allison La Croix, Latricia Clary, Marissa Luna-Ridenour, Julie Mairs

Guests: Patti Caldwell, Susie Huhn, Judith Frances

Meeting called to order at 4:04pm

Potential board member – Judith Frances is attending the meeting. Judith worked at Pima Prevention Partnership. Has known Jacquie for a long time and has a lot of experience.

Motion by Jeannie to approve Judy to the board and 2nd by Jacquie. All in favor.

Staff appreciation – Marissa Luna-Ridenour

Marissa has been with The haven as a Res Tech since 5/9/2022. Since hire, she has jumped in head first with regards to learning about the program and assisting wherever she can. She has actually worked 3 different shifts since starting, 2-10pm, 6-2pm, and now a 10am-6pm mid shift, so she is well versed in how the residential program functions through any part of the day.

Marissa is incredibly passionate about working with our population, asks questions to learn about areas she isn't as fully versed in, and is always willing to help support her coworkers. She often shares positive ideas and constructive feedback that will benefit the program and clients. She has been willing to jump in to learn to facilitate some psycho-ed groups, and received a lot of positive feedback, and has also learned how to assist the medical team with med pick ups. She brings a lot to our program with a Bachelor of Science in Psychological Sciences and also volunteers with Sonoran Prevention Works. She is a wonderful asset to her team, a great team player, and wonderful support to our clients. The board acknowledges Marissa's accomplishments.

Education minute: CARF

Discussion: tabled to next meeting

Consent Agenda –

1. Minutes from October 25, 2022 board meeting
2. Executive Director's report

Motion by Jacquie to approve. Second by Phyllis. All in favor and no discussion.

Committee Reports

Finance – 13k loss for October which is less than budgeted. Revenue and expenses are both down for the month. Cash is at \$296k with 273 days cash on hand. Accounts receivable at 91% aged 90 days or less. 100k in federal funds income for October. Our audit is in process and the

field work is completed. Cynthis will present at next meeting regarding Financial Understanding.

Development – Holiday cards were sent out last week and we've received \$3275 in donations so far. A newsletter and social media post will be put out for Giving Tuesday. December 7th is the meet and greet with Aimee and December 13th is the holiday party.

Foundation – No results of meetings to report. Draft of by-laws and articles of incorporation were just received today.

Personnel – meeting has been moved to ad-hoc since we now have adequate staff. As things come up, the committee will meet if needed. Purpose of meeting was originally related to policy but committee doesn't want to be involved in day to day activities.

Information, Discussion and Action Items

Role of Butterfly Foundation vis a vis the Haven

Discussion: Please see transcript of presentation

Board Retreat

Discussion: Retreat is scheduled for January 10th from 4-7pm. Possibly use some of Susie Huhn's techniques at the retreat. Structure will be loose. Some topics to talk about may be: values; what brings each board member to The Haven; what interest do you have in supporting programs; where can each board members talents be utilized.

Meeting time

Discussion: Julie will poll board members to discuss possibly moving monthly board meeting to a new time.

Other business

Slate of Officers

Discussion: By-laws state 30 days notice is needed. Nominations will be requested from board by mid-December.

Dates to remember

- Board Meeting and Annual Meeting – January 24, 2023, 4pm
- Governance Meeting - December 7, 2022, 12:15pm
- Chrysalis Luncheon - date not confirmed yet
- Holiday Celebration - December 13, 2022, 5:30pm
- Board Retreat - January 10, 2023, 4pm to 7pm
- Annual Board Meeting - January 24, 2023, 3pm
- Meet and Greet with Aimee – December 3, 2022, 4pm to 6pm

Meeting adjourned at 5:25pm