

The Haven Board of Directors  
Meeting Minutes for 11/19/2019

Board members present: Colette Barajas, Jeannie Gadea, Barbara Sattler, Tara Radke, Vanessa Seaney, Jacqueline Wohl, Rhonda Peoples, Christi Cessna

Board members absent: Michal Goforth, Rob Druckenbrod, Lenn Ditmanson, David Pittman, Michael Drake

Staff members present: Margaret Higgins, Jon Wood, Cynthia Duncan, Alexandria Lippard

Meeting is called to order at 410pm

- Employee of the month—Suzi Adde. Suzi has been a Recovery Coach at our Residential location for the last 8 years and is responsible for tasks such as completing service plans, clinical reviews, and making sure clients receive adequate time for treatment from their insurance company.
- Consent Agenda
  - There was a motion to approve the Consent Agenda by Barbara, seconded by Tara, all in favor. There was a request for more clarification on the reports provided by Kristin.
- Finance Report
  - The process of using “Usual and Customary” billing will inflate the receivable by 22% as Residential and 41% at Outpatient.
  - A letter has been sent to AZCH and AHCCCS related to the issues we are having with AZCH. There was then a discussion about how the insurances are slow to pay, especially with denied claims that are being reprocessed.
  - There was a discussion about how Outpatient has been doing better, somewhat due to residential services becoming harder to obtain.
- Development Report
  - Jonathan Rothschild will be accepting the Chrysalis award on March 19, 2020
- Christmas update
  - 75 clients will be receiving presents this year and the board is asked for \$100 each to cover that cost. The Blackbirds will be sending presents for the children again this year.
- 50<sup>th</sup> Annual Celebration
  - Will be held at St. Philips Plaza on 9/19/20 (tentatively). We are still deciding on the ticket price, looking for sponsors, and are going to reach out to Heather Hardy to provide music. There was an idea for a photo booth for social media pictures.
- The personnel committee will consist of Jacqui, Sheila, Jeannie, and Tara.
- Jeannie would like a copy of the By-Laws sent to all board members as they need to be reviewed every two years.

- 3727 E Glenn update
  - We are out of due diligence
  - Is the sewer connected? Put into repairs request. The dye test was completed and the sewer is connected.
  - The appraisal has been done and we are waiting on the survey (rain delay), and the closing has been set for 12/16/19. No statement needs to go to the city/state.
  
- Board Retreat
  - Will be held at Jeannie's home on 1/28/19 from 3-7pm. This will be a meeting for strategic planning and getting to know each other better.
  - Questions to think about
    - Is the 4<sup>th</sup> Tuesday of the month working for your schedule?
    - Do you enjoy the committee you are on?
    - Do you feel you are contributing to the Board?
  
- There was then a discussion about the upcoming holiday parties
  - Board/client
  - Santa for the kids
  - IOP lunch
  
- The Boom Goddess function has been moved to 4/20/20 due to lack in sponsorships at this time.

Meeting adjourned at 535pm