

THE HAVEN BOARD OF DIRECTORS MEETING
AGENDA – October 24, 2023, 3:30pm
via Microsoft Teams and in person at
2601 N Campbell, Suite 110

Our mission is to provide professional, holistic services to all women as they unlock their potential while recovering from substance use and while moving toward their best mental health.

Board members present: Jacquie Wohl, India Davis, Phyllis Howell, Barbara Sattler, Colette Barajas, Judith Francis, Jeannie Gadea

Board members absent: Fran Moore, Vanessa Seaney

Staff members present: Cynthia Duncan, Emilia Honkasaari, Aimee Graves, Kelli Gacic, Erisha Green, Ashley Elizabeth, Vondi Grijalva, Sharese Bailey-Harris, Latricia Clary, Julie Mairs

Guests: Paige Rogers

Meeting called to order at 3:32pm

Staff Appreciation- Ashley Elizabeth, Res Tech III

Discussion: Ashley is amazing team player. She consistently works outside of her scheduled shifts in order to ensure that the Res Tech team is as fully staffed as possible along with providing consistent support for clients. Although Ashley isn't an official trainer, she has become very knowledgeable on all task and is always willing to step up and assist with training other staff members that are in need of assistance. Ashley has really flourished in her role here since she has started as a Res Tech. She is always willing to ask questions to learn more about the women we serve and to understand more about substance use. She is a great team player, her peers really rely on her to be a consistent support to the team. She has demonstrated some amazing leadership qualities recently and often will take the lead in situations that she used to shy away from more. She always demonstrates consistent and clear boundaries with the clients and is able to offer support without enabling clients. She has amazing work ethic and really is such an asset to our team.

Board Education- Strategic Plan Kick-off - Paige Rogers

Discussion: Reviewed presentation from Paige Rogers. The presentation included goals for the process, preparation activities, 2 day planning sessions, draft plan and actualizing the plan.

Consent Agenda

A. Minutes from September 26, 2023

B. CEO's Report

Motion by India to approve. Seconded by Jacquie. All in Favor.

Discussion: The report highlights the new alumnae program and calendar of activities.

Assessment trends on page five show we've completed 40 intakes in 20 days. Residential discharge trends are fairly high and admin discharge trends as well. Most admin discharges are from members not following the rules and physical altercations. Will provide clients behavior plans and opportunities for success to the board members.



IV. Committee Reports

Please review the committees meeting notes, in the board packet on the Board Portal on The Haven website.

Executive

Discussion: Discussion around offering a sweat lodge to members. The board feels at this point that it is too much of a liability at this time. There is a safety concern in addition to high insurance premiums and will consider at a later date. The board understands that having a sweat lodge is a big part of the Native Ways culture. Haven staff have implanted a new policy that is more strict and ensures that each member is assessed by a medical professional prior to entering the sweat lodge. The board feels that it is too much of a financial risk at this time and it is their fiduciary responsibility to keep The Haven sustains financially. Jeannie proposed that staff do not put any more effort into this topic at the moment since there is increased risk. Seconded by India. Judith objects. Motion passes.

Finance/Audit

Discussion: Reviewed September Board Bullet points. AHCCCS rate changes have caused approximately a \$300k loss. IOP census is down and have billed less services. Residential broke even. Given the current financial losses, we still have a strong balance sheet and ratios.

Development

Discussion: Holiday cards for donors/supporters are available for board members to sign. Drop in anytime between now and November 17th. We are taking donations of handbags and toiletries/hygiene products for our IOP clients. Thank-a-thon for the month of November. Board members are welcome to come into the office to call or can use their personal phones. If you're interested, please let Julie know and she'll send a list of donors and the script. Chrysalis is March 5, 2024 at Tohono Chul and Victoria Steele will be the honoree.

Board Growth and Advancement

Discussion: Reviewed the board portal. Erisha Green is the compliance officer and she'll report directly to the board any fraud, waste or wrongdoing. Slate of Officers needs to be presented at the November board meeting. Please email India and Barbara.

Information, Discussion and Action Items

Legislative/community update

Discussion: State revenue/budget is at a deficit and this could impact The Haven. Fraud, waste and abuse around AHCCCS and Indian Health Plans is still a hot topic at the moment. We are a paying member of the AZ Council and they will advocate on our behalf. They are open to hearing what we have to say. AHCCCS may offer funding for IOP housing in the near future and that would help our bottom line.

Reyn's Fund

Discussion: This is a restricted fund and we've only given out funds to clients on one occasion. The funds can be used for rent, education or transportation. Board members would like to add childcare as an option as well. Staff are in charge of who is eligible and who can receive awards. There is \$173k in the fund but only \$2k is available for disbursement. Motion by Colette to keep the fund in perpetuity so it will sustain and be available for clients in the future. 4% of the fund in scholarships can be disbursed to members in order to maintain perpetuity. Seconded by Phyllis and all in favor.

Annual Client Holiday Dinner

Discussion: Clients dinner is December 12th and board members are asked to bring desserts. Each board member will contribute \$100 toward client gifts.

Board Resolution - First Citizens Bank

Discussion: A bank account will be opened at First Citizens Bank to diversify financial institutions. Motion by Jeannie to approve and seconded by Colette. All in favor.

Other news

Discussion: We had an unannounced AHCCCS revalidation visit/audit last week. IOP is considered a high risk provided. There are changes to regulations that we need to follow but as far as well can tell the visit went well. We will provide additional details as we receive them.

Meeting adjourned at 5:39pm

DATES TO REMEMBER

- Executive Committee - November 1, 12:15pm via Microsoft Teams
- Strategic Plan Retreat – October 30, 5-8pm
The Community Foundation, 5049 E Broadway Blvd, Suite 201, Conf Room 114-1A
- Strategic Plan Retreat - November 4, 8-11am
United Way, 330 N Commerce Park Loop #200
- El Tour de Tucson - November 18
- November 27 – Committees - 12pm Development; 3pm Board Growth; 4pm Finance
- November 28 – Board Meeting at 3:30pm in person and via Microsoft Teams
- Client/Board Holiday Dinner - December 12 at Adelaide
- Board Retreat - January 9, 2024, 5pm Barbara Sattler's House - 1601 E. Kleindale
- Annual Meeting- January 23, 2024, 3:30pm in person and via Microsoft Teams

Remember there is NO board meeting in December