



THE HAVEN BOARD OF DIRECTORS ANNUAL AND MONTHLY MEETING  
AGENDA – January 23, 2024, 3:30pm  
via Microsoft Teams and in person at  
2601 N Campbell, Suite 110

*Our mission is to provide professional, holistic services to all women as they unlock their potential while recovering from substance use and while moving toward their best mental health.*

I. **Approval of Minutes of Annual Meeting of January 24, 2023.**

II. **Election of Board Members:**

A. The following Board Members have completed the third year of a three-year term:

- a. Phyllis Howell, Member at Large – 3rd of 3-year term 11/17/2021 – 1/23/2024

B. The following Board Members have completed the second year of a three-year term ~~and will continue to serve their term:~~

- a. Judith Francis, Member at Large – 2nd of 3-year term 11/29/2022 – 1/28/2025

C. The following Board Members have completed the first year of a three-year term and continue to serve their term:

- a. N/A

D. The following Board Members have completed the first year of a two-year term and continue to serve their term:

- a. N/A

E. The following Board Members have completed the second year of a two-year term and are nominated to serve a one-year term:

- a. N/A

F. The following Board Members have completed a one-year term of a one year term ~~and are~~ ~~nominated to serve a one year term:~~

- a. Barbara Sattler, President – 1 year term 1/24/2023 – 1/23/2024
- b. Vanessa Seaney, Vice President – 1 year term 1/24/2023 – 1/23/2024
- c. Jeannie Gadea, Treasurer – 1 year term 1/24/2023 – 1/23/2024
- d. Jacqueline Wohl, Secretary – 1 year term 1/24/2023 – 1/23/2024

- e. Colette Barajas, Member at Large – 1 year term 1/24/2023 – 1/23/2024
- f. Fran Moore, Member at Large – 1 year term 1/21/2021 – 1/23/2024
- g. India Davis, Member at Large – 1 year term 1/24/2023 – 1/23/2024
- h. Kimberly Bond, Member at Large – 1 year term 11/28/2023 – 1/23/2024

G. The following people have resigned from the board of directors:

After 15 months of dedication to The Haven, Rebecca Smith, Member at Large, resigned on 8/9/2023. She was serving her 2nd year of a 3-year term at the time.

Rebecca Smith gave notice to Chair Barbara Sattler that she was stepping down from her board service, effective immediately. Rebecca expressed that she would remain a supporter of the members we serve and the organization.

In order to create staggered board terms, per the Amended and Restated Bylaws of The Haven (May 23,2023):

H. The following people have been nominated to serve the first year of a three-year term:

- a. Colette Barajas, Member at Large – 3-year term 1/23/2024 – 1/26/2027
- b. India Davis, Chair – 3-year term 1/23/24 – 1/26/27
- c. Jacqueline Wohl, Secretary – 3-year term 1/23/24 – 1/26/27
- d. Kimberly Bond, Member at Large – 3-year term 1/23/24 – 1/26/27

I. The following people have been nominated to serve the first year of a two-year term:

- a. Barbara Sattler, Immediate Past Chair – 2-year term 1/23/24 – 1/27/26
- b. Judith Francis, Member at Large – 2-year term 1/23/24 – 1/27/26
- c. Vanessa Seaney, Vice Chair – 2-year term 1/23/24 – 1/27/26

J. The following people have been nominated to serve the first year of a one-year term:

- a. Fran Moore, Member at Large – 1-year term 1/23/24 – 1/28/25
- b. Jeannie Gadea, Treasurer – 1-year term 1/23/24 – 1/28/25
- c. Phyllis Howell, Member at Large – 1-year term 1/23/24 – 1/28/25

2. Acceptance of nominations from the floor

III. **Signing of Conflict of interest forms and Letter of Commitment**

IV. **The Annual Report of the Chief Executive Officer**

V. **Staff Appreciation - 5 minutes**

VI. **Consent Agenda**

A. Minutes from November 28, 2023 - 2 minutes

B. CEO's Report - 5 minutes

VII. **Education Minute** - Haven Outreach Program – Emilia Honkasaari

VIII. **Committee Reports**

*Please review the committees' meeting notes, in the board packet on the Board Portal on The Haven website.*

A. Executive - 5 minutes

B. Finance/Audit - 5 minutes

a. November 2023 Board Bullets

b. December 2023 Board Bullets

C. Development - 5 minutes

D. Board Growth and Advancement - 5 minutes

IX. **Information, Discussion and Action Items**

A. Approval of the Strategic Plan

B. Acceptance of the Annual Audit

C. Chrysalis luncheon

D. March board meeting date

E. Fast Pitch

F. Elevator Speech Workshop Talking Points

#### **DATES TO REMEMBER**

- Development Committee – February 6, 11am via Microsoft Teams
- Executive Committee – February 7, 12:15pm via Microsoft Teams
- Board Growth and Advancement Committee – February 7, 1:30pm via Microsoft Teams
- Finance/Audit Committee – February 26, 4pm via Microsoft Teams
- Board Meeting – February 27, at 3:30pm, hybrid (in person and via Microsoft Teams)
- Elevator Speech Workshop - January 31, 3pm to 5 pm via Microsoft Teams
- Elevator Speech Workshop - February 21, 3pm to 5pm, 2601 N. Campbell Ave
- Chrysalis Luncheon, March 5, 11am – 1pm, Tohono Chul
- Fast Pitch – March 26, 7pm, The Fox Theatre
- Annual Meeting - January 28, 2025, 3:30pm