





















The Haven

Annual Board Planning Calendar

January – December 2025

January 2025	February 2025	March 2025	April 2025
Annual Board Meeting 1/28/25  Elections of 2025 Board Officers & Members  990 Acceptance  Adopt 2025 Working Board Calendar  Board of Directors & Officers Code of Ethical Conduct and Conflicts of Interest Policies / Letter of Commitment, Acknowledgement and Disclosure  Annual review of Risk Management Plan Annual Board Retreat 1/7/2025 4pm at Jeannie Gadea's Home Tasks  Board Recruitment  Conduct New Board Member Orientation & Assign to Committees  Review the CEO Position Description & Evaluation Process	Task  Board Education Program for New & Seasoned Members  CARF Education  New Board Member Haven Tour - TBD  Announce Board Committees & Membership Tasks  Conduct New Board Member Orientation & Assign to Committees  Conduct CEO Performance Review thru 9/30/2024	 2024 Financial Audit Presentation  Kick Off 55 th Haven Anniversary Year Celebrations  Chrysalis Luncheon 3/13/25 – Tohono Chul	 Semi Annual Board Development Plan Review & Updates  Review Individual Board Assessments compared to aggregate  3-Day CARF Survey - TBD

May 2025	June 2025	July 2025	August 2025
 Review Board Member Matrix for Board Recruitment  Investment Policy Review  Liquidity Policy Review  Compensation Philosophy Review  Board mid-year social hour	 Board Recruiting Donor Thank-A-Thon TBD Tasks  Evaluate Compensation Program	No board meeting Executive Committee <i>does</i> meet  Donor Thank-A-Thon TBD	 Board Education Program for New & Seasoned Members  Review Succession Plan  Donor Thank-A-Thon TBD
September 2025	October 2025	November 2025	December 2025
 Conduct Board Assessments (individual and as a body)  Adopt FY25 Agency Budget	 Fundraising and Donor Development Committee Report  Review results of Board Annual Self-Assessment (as a body)  Executive Committee Conducts Annual Review of CEO 10/1/24-9/30/25  Officer Nominations	 Present Slate of Officers nominations in preparation for Annual Meeting Task  Semi Annual Board Development Plan Review & Updates	No Board Meeting Haven Holiday Party TBD Task  Board Retreat Survey  Semi Annual Board Development Plan Review & Updates  Audit Acceptance