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Annual Board Planning Calendar
January – December 2025

January 2025	February 2025	March 2025	April 2025
<p>Annual Board Meeting 1/28/25</p> <p> Elections of 2025 Board Officers & Members</p> <p> 990 Acceptance</p> <p> Adopt 2025 Working Board Calendar</p> <p> Board of Directors & Officers Code of Ethical Conduct and Conflicts of Interest Policies / Letter of Commitment, Acknowledgement and Disclosure</p> <p> Annual review of Risk Management Plan</p>	<p style="text-align: center;">Task</p> <p> Board Education Program for New & Seasoned Members</p> <p> CARF Education</p> <p> New Board Member Haven Tour - TBD</p> <p> Announce Board Committees & Membership</p>	<p> 2024 Financial Audit Presentation</p> <p> Kick Off 55th Haven Anniversary Year Celebrations</p> <p> Chrysalis Luncheon 3/13/25 – Tohono Chul</p>	<p> Semi Annual Board Development Plan Review & Updates</p> <p> Review Individual Board Assessments compared to aggregate</p> <p> 3-Day CARF Survey - TBD</p>
<p>Annual Board Retreat 1/7/2025 4pm at Jeannie Gadea’s Home</p> <p style="text-align: center;">Tasks</p> <p> Board Recruitment</p> <p> Conduct New Board Member Orientation & Assign to Committees</p> <p> Review the CEO Position Description & Evaluation Process</p>	<p style="text-align: center;">Tasks</p> <p> Conduct New Board Member Orientation & Assign to Committees</p> <p> Conduct CEO Performance Review thru 9/30/2024</p>		

<p>May 2025</p> <ul style="list-style-type: none">  Review Board Member Matrix for Board Recruitment  Investment Policy Review  Liquidity Policy Review  Compensation Philosophy Review  Board mid-year social hour 	<p>June 2025</p> <ul style="list-style-type: none">  Board Recruiting Donor Thank-A-Thon TBD Tasks  Evaluate Compensation Program 	<p>July 2025</p> <p>No board meeting</p> <p>Executive Committee <i>does</i> meet</p> <ul style="list-style-type: none">  Donor Thank-A-Thon TBD  Midsummer Board Mixer July 22nd 	<p>August 2025</p> <ul style="list-style-type: none">  Board Education Program for New & Seasoned Members  Review Succession Plan  Donor Thank-A-Thon TBD
<p>September 2025</p> <ul style="list-style-type: none">  Conduct Board Assessments (individual and as a body)  Adopt FY25 Agency Budget 	<p>October 2025</p> <ul style="list-style-type: none">  Fundraising and Donor Development Committee Report  Review results of Board Annual Self-Assessment (as a body)  Executive Committee Conducts Annual Review of CEO 10/1/24-9/30/25  Officer Nominations 	<p>November 2025</p> <ul style="list-style-type: none">  Present Slate of Officers nominations in preparation for Annual Meeting Task  Semi Annual Board Development Plan Review & Updates 	<p>December 2025</p> <p>No Board Meeting</p> <p>Haven Holiday Party TBD</p> <p>Task</p> <ul style="list-style-type: none">  Board Retreat Survey  Semi Annual Board Development Plan Review & Updates  Audit Acceptance